MARYLAND BIRDLIFE NOTICE TO CONTRIBUTORS

Contributors should prepare manuscripts according to the following instructions.

Title: The title should be brief, concise, and pertinent.

Abstract: An abstract is required for all long articles; suggested for all biologic studies more than two (2) pages in length; but is not needed for notes, distribution reports, or short observations (especially if two pages or shorter in length). The abstract should provide a capsule description of the main thrust, methods and essential findings of the article. It should contain the scientific name of the main subject species.

Text: Manuscripts should be double-spaced, lines numbered, and submitted in MS Word[™] by e-mail or on a CD. Please identify respective file name(s) for text, figure titles, and descriptions of graphs or figures. First mention of a biological organism, in the abstract and text should include the full scientific name in italics. Carefully check the spelling of all scientific names. Capitalize the first letter of each word comprising the "official" common name for faunal species. Short articles and general notes (20 pages or less) are preferred. Color "copy ready" illustrations, pictures, or digital images are preferred.

References: References should be given in an author-date format: (Robbins 1987); (Robbins 1987, 1988); (Robbins, in press); (Robbins, in litt.); (Robbins, pers. comm.); (Robbins and Robbins 1987); and (Robbins et al. 1987) for three or more authors. Provide evidence of acceptance for works "in press," or cite as "unpublished", "in litt.", or "pers. comm." (written permission is suggested as well). Citations shall be listed alphabetically, under LITERATURE CITED, as follows: **Articles**: Robbins, C.S. 1965. New breeding bird survey tested in Maryland this summer. *Maryland Birdlife* 21(2):48– 49. Do not abbreviate the titles of journals. **Books**: Ellison, W.G. (Editor). 2010. 2nd *Atlas of the Breeding Birds of Maryland and the District of Columbia*. The Johns Hopkins University Press, Baltimore, MD. 494 pp. **Internet**: Holt, D.W., M.D. Larson, N. Smith, D.L. Evans, and D.F. Parmalee. 2015. Snowy Owl (*Bubo scandiacus*), The Birds of North America (P.G. Rodewald, Editor). Cornell Lab of Ornithology, Ithaca, NY; Available at: https://birdsna.org/Species-Account/bna/species/snoowl1. Accessed 6 April 2017.

Tables: Tables, graphs and line drawings should be created electronically in black and white. Color should only be used when absolutely necessary for clarity.

Illustrations: Photographs or high-definition images may be accepted if necessary or desired by the author(s) to support the text. Photographs should be submitted in color. Figure numbers, as cited in the text, and figure legends should be keyed to each respective photograph.

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 Editor:
 Eugene J. Scarpulla, 14207 Lakerun Court, Bowie, MD 20720-4861

 ejscarp@comcast.net
 ejscarp@comcast.net

 Associate Editor:
 Mark S. Johnson, 3204 Bryson Court, Baldwin, MD 21013

 MarkSJohnson2@gmail.com
 MarkSJohnson2@gmail.com

CONTENTS – FALL 2017

Editor's Note	
Eugene J. Scarpulla	1
New Early Egg Date for Eastern Screech-Owl (Megascops asio) in Maryland	
John Scanlon and Jay M. Sheppard	2
Sunbathing by an Eastern Wood-Pewee, Contopus virens	
Marcia R. Watson	4
Winter Site Fidelity and Over-wintering Site Persistence of a Northern Shrike, Lanius borealis, in	n
Maryland	
Daniel M. Small	9
Brown Creeper (Certhia americana) Fatality Exhibits Signs Associated with Lead Poisoning	
Jan G. Reese	20
First Known Case of a Passerine Presumably Returning a Dead Chick to the Nest	
Maren E. Gimpel and Jennie M. Carr	29
2016 Maryland May Count: Corrigendum	
Marilyn E. Veek	36
Maryland Christmas Bird Counts (117th CBC) December 2016 through January 2017	
John B. (J.B.) Churchill	37
2017 Maryland Mid-winter Bird Count	
Mary Anne Fluke	55
2017 Spring Raptor Migration at Fort Smallwood Park, Anne Arundel County, Maryland	
Sue A. Ricciardi	60
"Working the Bark"	
Ellen Lawler	64