

MARINE ORNITHOLOGY

NOTICE TO CONTRIBUTORS

Marine Ornithology (formerly *Cormorant*) publishes full-length papers, short communications (usually less than three printed pages long) and book reviews on all aspects of seabirds and marine ornithology throughout the world. Contributions dealing with coastal or inland birds such as gulls, terns, cormorants and pelicans will also be considered. Authors do not have to be members of the African Seabird Group. All contributions (except for book reviews) are submitted to at least two referees. If revised manuscripts are not received by the editor within six months of author's receipt of editorial and referee's reports, they will be treated as new submissions. Contributions are normally published in order of acceptance.

All contributions must be in English (using English, not American spelling). However, a summary in another language may be included, if desired. Full-length papers must include a brief summary; short communications do not require a summary and usually do not include subheads. Contributions are received on the understanding that they contain novel work, conducted by the author, which has not been published, or is not under consideration for publication, elsewhere.

Manuscripts, submitted in triplicate, should be typed, double-spaced, on one side of good-quality bond paper with wide margins. Dot-matrix printed copy should be avoided. The style of layout used in *Marine Ornithology* from Volume 24 (1996) should be followed carefully. Please inform the editor when submitting manuscripts if you can supply the final version on an IBM-compatible 3.5" computer disk, and notify him which computer package you intend to use. Final submissions on disk are encouraged since they save both time and money and reduce the chances of errors creeping in.

Tables must be numbered with arabic numerals in the order in which they are to appear. Each table must be on a separate sheet of paper with the table number and title at the top.

Figures must be black on a white background. Letters, figures and symbols must be clearly printed, and bold enough to allow reduction. Maximum width of the printed page is 162 mm, and figures should not be larger than an A4 page; if they are larger they should be reduced photographically before submission. In some instances figures may be placed across one column only in the final layout. Figures involving graphs/bar charts should be computer generated where possible. Please specify the package you have used and always supply a good-quality hard copy. Otherwise the figures must be drawn in black ink on a white background.

Photographs should be of high contrast, glazed and larger than their final size after reduction.

Captions for figures (which include graphs, maps and photographs) must be supplied on a separate sheet of paper with the figures numbered with arabic numerals in the order in which they are to appear. The number of the figure, the author's name and the abbreviated paper title must be written lightly in soft pencil on the back of each figure.

References should be listed at the end of the paper in alphabetical order of the first author's name. Especial care must be taken to ensure that they are written in the style used in *Marine Ornithology*.

Journal titles should be abbreviated following standard practice.

The conventions observed by this journal are that the English name of a species is capitalized (e.g. Whitebrowed Scrub Robin) but not the name of a group of species (e.g. robins). Scientific names of genera and species – but not family names – and foreign words should be italicized in computer-generated manuscripts and underlined in manuscripts which are typed. Trinomials may be used only when accurately known and essential to the text. Both English and scientific names must be cited when a species is first mentioned but thereafter only one need be used.

Metric units, decimal points and the 24-hour clock are to be used and dates expressed in the form 31 January 1947.

Accepted manuscripts should, whenever possible, be returned to the Editor on disk in a PC-compatible format in any standard word-processing package. If the word-processing package is unusual, then an ASCII diskfile of the text should also be submitted. Once again, good-quality unblemished hard copies of all figures must be supplied.

Page proofs will be sent to the senior author and must be carefully checked and returned within 48 hours of receipt. Up to 50 reprints are supplied free to the senior author who is responsible for their distribution. Additional reprints may be purchased if ordered when returning proofs.

All material, except book reviews, should be submitted to J. Cooper, Editor, *Marine Ornithology*, P.O. Box 34113, Rhodes Gift 7707, South Africa.

Reviews, and books, monographs and proceedings for review should be sent to E.J. Woehler, Review Editor, Australian Antarctic Division, Channel Highway, Kingston 7050, Tasmania, Australia.